

## COMMUNITY ENGAGEMENT GROUP MEETING – 12 March 2014

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Convener, Councillor Cree (Chair), Kieron Young (Youth Council), Tracey Gervaise (NHS), John Ferguson (Moray Council), Andrea McArthur (Clerk), Anita Milne, (Moray Federation of Community Halls &amp; Associations), Don Vass (TSI Moray), Judith Franklin (Equalities Forum), Steven Christie (Tenants Forum), Irena Patterson (Moray Disability Forum), Fiona Rolt (Area Forums) and Alastair Kennedy (Joint Community Council)</p> <p><b><u>APOLOGIES</u></b> Apologies were received from Colin Mowat (Police Scotland), Anne Glover (Patients Participation Forum) and Jo Fergusson (Moray Collaborative Learning)</p> <p><b><u>IN ATTENDANCE</u></b> Jamie Fraser &amp; Debbie Halliday, Consultancy, TMC and Barbara Allan, Scottish Community Development Centre (SCDC)</p>	
1.	Previous Minute – 28 January 2014	Fiona Rolt had submitted apologies therefore, with this minor amendment, the Group approved the minute as an accurate record of the meeting.	
2.	Presentation: Community Engagement in Relation to Flooding	<p>Presentation from Jamie Fraser, Technical Support Officer, Consultancy, The Moray Council</p> <p>Presentation attached.</p>	
3.	Presentation Scottish Community Development Centre	<p>Presentation from Barbara Allan, Scottish Community Development Centre (SCDC) – Supporting Communities</p> <p>Barbara advised that the SCDC is funded by the Scottish Government until 2015; they support the regeneration strategy and community led regeneration; building sustainable strong community organisations. The Third Sector division also contributes to programmes. SCDC considers what works and what helps communities stay strong in the long term.</p> <p>SCDC can provide tailor made support for organisations/groups; they can look at what is happening and look at issues your organisation/group may need support with.</p>	

		<p>Barbara suggested that the definition of community engagement was likely to vary from partner to partner therefore partners need to be clear collectively on what it is. Is there clear roles? Not just for individuals but for organisations also.</p> <p>There was much discussion around the group on what the Community Planning Board sees as the role and responsibilities of the Community Engagement Group. It was a requirement that the CP Board developed a Community Engagement Group but now that is done, what do the CP Board want the Community Engagement Group to do? Barbara suggested that this could be a starting point.</p> <p>Following further discussion Barbara agreed to provide examples to the group of support that had been offered to other groups/organisations.</p> <p>As a first step, a session to be arranged at which Barbara will attend with the group and the Community Engagement Group can decide what their requirements are and whether this would fall within the remit of SCDC support.</p> <p>Barbara agreed to prepare a proposal for a session with the group and forward to John. Convener agreed to take the proposal note to the Community Planning Board when received.</p>	<p>BA, SCDC</p> <p>JF</p> <p>BA C/R</p>
4.	Matters Arising	<p><b>(i) Citizens' Panel Update</b> John advised that it is planned that a decision would be taken this afternoon (12 March 2014) on the contract. The group will be advised of the decision once it is accepted and finalised.</p> <p><b>(ii) Update from previous meeting on request to CP Board – Clarification and Guidance on Roles &amp; Responsibilities</b> The paper to the CP Board for 20 March 2014 was circulated and discussed. John advised that the Action Plan now had additional dialogue to ensure it is a more readable document.</p> <p>Tracey asked whether the group would be better informed particularly in respect of consultations if the CP Board accept the paper – John and the Convener confirmed that should happen.</p>	

		<p><b>(iii) Update on 10-Year Plan</b></p> <p>The 10-Year Plan will be discussed at the Community Planning Board meeting on 20 March 2014. Update at next CE meeting.</p>	
5.	Community Engagement for the 10-Year Plan	<p>John advised the Group that the 10-year plan was not 'set in stone' as circumstances change and members of group but it lays a strong foundation.</p> <p>The proposal was discussed and there was much discussion around the best way to create reference groups. Suggestions including making more use of social media, particularly to reach young people, also use of existing groups. The Convener reinforced to the Group that it is only a reference group that is being sought.</p> <p>The paper will go to the CP Board and it is hoped that the CP Board will not simply agree the proposal but also feed back to the CE group.</p> <p>The Community Engagement Group endorsed that the 10-year plan is the way forward.</p>	
6.	Community Awards	<p>Steven advised that the next meeting of the group is 17 March 2014. Currently there is steady progress with categories being decided.</p> <p>The Convener wondered whether one ceremony will be too big?</p>	
7.	Community Empowerment Bill Discussion	<p>Alastair advised that the JCC and Elgin CC had responded. John confirmed that the Moray Council response was sent and also all Community Planning Partners had responded individually. It will take around 2 years for the consultation to be complete and published.</p> <p>The responses to the consultation are currently accessible on-line.</p> <p>Alastair advised that he is attending a conference in May in respect of Community Empowerment.</p>	
8.	Action Plan	<p>The Action Plan was discussed and John advised that he has added dialogue at the beginning which makes the Action Plan more readable and relevant.</p> <p>Action 1 – John circulated information on the Tell Me Scotland <a href="#">website</a> which would meet the requirements of this action.</p> <p>Tracey will check if NHS Scotland is included on the site.</p>	

			TG
9.	Current & Proposed Consultations	<p>As discussed in Point 8 above.</p> <p>Tracey suggested that a template could be used for any partner organisation/department to complete for submission to the CE group in the first instance when undertaking a consultation. John advised that this was currently in progress as part of a toolkit being devised and he will update progress at the next meeting.</p>	JF
10.	AOCB	<p>Alastair advised that there had been a presentation at the recent Elgin CC meeting of the Scottish Youth Parliament campaign for Young Carers. Information can be found on their <a href="#">website</a>. More information also available at this youtube <a href="#">link</a>.</p>	
11.	Next Meeting Date	<p>The Group noted that the next meeting would be held on Tuesday 22 April 2014 at 10.00am in Meeting Room 1, Annexe Building, Moray Council.</p>	