

COMMUNITY ENGAGEMENT GROUP MEETING – 12 JANUARY 2016

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Stewart Cree (Leader) Chair, Don Vass (tsiMoray), Councillor Gowans, Steven Christie (Tenants Forum), Anita Milne (MFCHA), Tracey Gervais (MHSCP), Kev McPherson (Police Scotland), David Meldrum (SFRS), Fabio Villani (CPOG rep) Lead Officer, Fiona Robb (HIE), Fiona Rolt (Area Forums), Alastair Kennedy (Joint Community Council) and Councillor Morton.</p> <p><u>APOLOGIES</u> Apologies were received from Anne Lindsay (Moray College UHI).</p> <p><u>IN ATTENDANCE</u> Jacqui Graham, Minute Taker Ian Todd, TMC Mark Palmer, TMC Inspector Colin Taylor, Police Scotland</p>	
1.	Previous Minute 1 December 2015	The minute was agreed as an accurate record of the previous meeting.	
2.	Matters Arising	None	
3.	Improving how the CEG communicates and operates, addressing issues raised	<p>It was agreed to move systematically through the points on the document “A Framework for Discussion” which had been circulated with the agenda prior to the meeting.</p> <p>Point 1a There had not been any discussion with CEG members with regard to how and why there was a change to the lead officer, they were just informed. The group were advised that it had come from an idea raised at a brief discussion, and the rationale was that it would be better to move away from a Council officer being the lead and that tsiMoray were very well placed to do this. It was agreed that a process had not been in place and an apology was made for this.</p> <p>Point 1b There had been concern raised that two new Councillors had been appointed to the CEG, against the expressed</p>	

	<p>wishes of the Group.</p> <p>Following discussion, where both new Councillors spoke and gave reassurance that they are both looking forward to working with the group in a non-party political role, and thinking of the bigger picture and how it affects Moray.</p> <p>It was recognised that again there had been a lack of due process.</p> <p>It was agreed that future changes to the membership or leadership of the CEG should only take place if supported by the Group.</p> <p>Point 1c After discussion, it was agreed that future delegation to working groups will specify explicitly whether the groups should proceed directly to implement the decision/s of the CEG under delegated powers or revert to the CEG for final approval before implementation.</p> <p>Point 2 There is an expectation of more regular attendance by partners following the recent expansion of the CEG membership. It was agreed to monitor future attendance and review situation if necessary.</p> <p>Point 3 It was clarified this was more to do with concerns about participation in CEG meetings being affected by members attending other Community Planning meetings like the Community Engagement Network or Community Planning board than about duplication.</p> <p>Point 4 There was general consensus that both the CEG and the Community Planning Board are achieving a helpful degree of clarity about the role of the Group. However, it would be helpful to articulate further the relationship between the CEG, the Community Planning Partnership and its thematic Partnerships. Fabio to draft.</p> <p>Point 5 Fabio to draft agreement and forms to enable CEG participants representing third sector organisations and</p>	<p>Fabio</p>
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		voluntary bodies to reclaim expenses. Point 6 Addressed as part of the discussions reported above.	Fabio
4.	Community engagement in developing, evaluating and reviewing the Community Planning Partnership ten year plan	<p>Mark outlined the time-frame that would be required for wider community engagement leading up to and during consultation of the updated 10 year plan that the Sub Group had been working to develop on behalf of the CEG.</p> <p>The members then went through the minute from the Sub Group meeting held on 17 December 2015. Clarification as to whether or not the Sub Group was to regularly report back to the CEG. Mark advised that the sub group are happy to report back to the CEG, but highlighted the tight timescales for progressing from developing the plan to delivering wider consultation between now and October 2016.</p> <p>The core questions were discussed and reviewed and it was agreed that an additional 6th question be added – ‘What should we start doing?’.</p> <p>AGREED: All</p> <p>ACTION – It was agreed that an extra meeting be scheduled for mid/end February of the CEG group to allow the Sub Group to report back progression to the group as a whole.</p>	
5.	AOCB	None	
6.	Future Meeting Dates	<p>The next meeting scheduled will be held on Tuesday 15 March 2016 at 10 am at Inkwell Small Meeting Room, Elgin Youth Cafe</p> <p>The additional meeting will take place on Thursday 25 February from 2pm to 4pm. venue to be confirmed.</p>	