

**THE MORAY COUNCIL
ENVIRONMENTAL SERVICES DEPARTMENT**

MORAY FORUM TRANSPORT STEERING GROUP

Tuesday 22 November 2016, 10am

VENUE: Moray Council Annexe – Meeting Room 7

ATTENDEES:

Anita Milne, Moray Transport Working Group (AM)
Sheila Fletcher, Scottish Representative, Community Transport Association (SF)
Councillor Fiona Murdoch (FM)
Nicola Moss, Transportation Manager (NM)
Craig Woodall, Stagecoach (CW)
Angela Sutherland, Forres Area Forum (AS)
Donald MacRae, Public Transport Manager (DM)
Stevie Robertson, Planning Officer Community Transport (SR)
Lorna Davidson, PA to HoDS (LD)

APOLOGIES:

George McLean, NHS Grampian (GMc)
Julie Cromarty, Public Transport Information Officer (JC)
Fabio Villani, Chief Officer, tsiMoray (FV)
Linda McDonald, Buckie Area Forum (LM)
Iain Catto, Elgin Community Council (IC)

Item	Subject	Action
1.0	Introductions and Apologies	
1.1	Apologies were noted. Introductions were carried out for Stevie Robertson who has replaced Chris Hall. Mike Whelan – Mike was attending the meeting in his role as Commissioning Officer within the Moray Health and Social Care Partnership but has since left to take up another post with the Council. Anita agreed to contact Pam Gowans to find a replacement officer.	AM
2.0	Minutes of Previous meeting Dated 27.09.16	
2.1	Agreed.	
3.0	Matters Arising	
3.1	Speyside Car Share Scheme – GM not in attendance but forwarded attached paper and noted that any claim will be dependent on benefits and paid at public transport rate. If voluntary transport used then again, paid at public transport rate of 12p / mile. Discussion was held about the Highlands and Islands	

	Travel scheme which Moray used to be part of (Dufftown) where someone incurring travelling expenses of say £100 would have to pay the first £10 and claim the rest of the money back. This was where someone lived 30 miles from the place of their appointment. It was agreed that this was a Scotland wide issue and that it was a matter that needed to be cleared up. Donald agreed to contact Ranald Robertson from Hitrans to discuss.	DM
3.2	Donald to chase Hitrans for funding towards catering for the transport seminar.	DM
3.3	Donald and Stevie have not met with BABS yet. It was agreed that a meeting should include Sheila, Anita and Fiona.	DM
3.4	Vintage Tea Days – Been held so far in Elgin, Forres and Keith. Fochabers being held on 30 November 2016 and hoping to carry out one in Buckie. Fiona asked if a Speyside event could be considered. Anita agreed to ask Ann Giffen about Walkers or the Co-op considering sponsorship.	AM
4.0	Moray Transport Seminar 2016	
4.1	Fiona will finish writing up the notes from the seminar.	FM
4.2	Donald will contact the council's graphic designer to see if he can provide some lively graphics to it before it is issued to all who attended the seminar.	DM
4.3	Feedback received will be fed back to the next seminar in 2017.	
5.0	Moray Transport Guide	
5.1	It was agreed to start the process of updating the transport guide.	
5.2	Anita said that a request had come from a group who deal with people with sensory issues and they have asked to be involved.	
5.3	It was agreed that Donald and Stevie would look for any spare copies of the last guide. It was then agreed that either a hard copy or a link would be sent to community councils, area forums and community halls to ask for their input/updates.	DM/SR AM
5.4	It was agreed that the new guide should be distributed to all households across Moray again.	
5.5	Maps – Fiona asked if a map could be inserted into the guide in the middle. It was thought that Chris Hall did an underground type map that might be useful – all agreed to look at the different types of maps available and brings suggestions to the next meeting.	ALL

6.0 6.1	<p>THInC</p> <p>A report was submitted to the council's economic development and infrastructure services committee on 15 November 2016 with regards to the contribution Moray council makes towards THInC. Members agreed not to continue providing funding in the future.</p>	
7.0 7.1	<p>2017 Priorities</p> <ul style="list-style-type: none"> - Transport guide - Better links with health and social care - Minibus Driver Awareness Scheme training (MiDAS) 	
8.0 8.1 8.2	<p>Transport Updates</p> <p>Public Transport</p> <p>Service changes – stagecoach are still awaiting some final changes before issuing new timetables and information. Craig will then arrange for information to be distributed to libraries, community centres and health centres.</p> <p>Buckie 35 and 38 services – issues with capacity which Craig is looking into.</p> <p>Stagecoach Smart has launched which is an electronic travel card that stores your megarider tickets. This means that people no longer have to be issued with paper tickets and can be topped up online, by direct debit or on the bus.</p> <p>Stagecoach Bus App has launched which means that you don't need a paper ticket, your ticket goes straight to your phone and you show this to the driver. You can also check live bus times and use the journey planner.</p> <p>Transport for Health and Social Care</p> <p>Dr Grays patient transport – Donald updated the group to say that the service level agreement is still being worked on. This will go to the councils corporate management team at the beginning of December before being submitted to Policy and Resources committee in January 2017.</p> <p>Anita and Fiona spoke with the ambulance service and they said they were having issues with patients being discharged from Turner Hospital in Keith and Chalmers hospital in Banff in particular. Donald agreed to find out the numbers of patients involved and whether the dial-a-bus would be an option.</p>	<p>DM</p>

8.3	<p>Dial M</p> <p>Figures have dropped slightly since the last meeting from 2800 to 2500 as we head into the winter months. Figures from October suggest that younger people may have been using the bus during the October school holiday. Some ideas being worked up to look at increasing the number of younger people using the bus in the future.</p>	
8.4	<p>Community Transport</p> <p>Scottish Government funding is in place to train 60 drivers over the next 3 years so that they have category D1 on their license. This is because people who passed their driving test on or after 1 January 1997 do not automatically have category D1 which is the category required to legally drive a minibus.</p> <p>MiDAS training – Donald agreed to look for a suitable venue in March 2017 on a Friday. Lunch to be provided if possible with the course being run by Sheila from 10-2.30pm ish.</p>	DM
9.0	<p>AOCB</p> <p>9.1 EU/North Atlantic Funding – Donald said that PTU were working with Hitrans to bid for funding. If successful it could be used to provide an Aberlour – Aviemore service.</p> <p>9.2 A request was received from the Public Transport Unit to provide a similar Saturday morning tea and information event (like the one run in Glenrinnnes). Stevie attended a meeting in Portgordon 28 October 2016. Anita agreed to speak to the Buckie area forum about an event and about funding.</p> <p>9.3 Appointment times – Anita agreed to speak to Pam Gowans about patients from Moray receiving appointment times that can tie in with transport, i.e. not receiving an appointment very first thing in the day when they can't use public transport to get there. This improved after the first transport seminar but seems to have gone back to how it was.</p> <p>9.4 Travelling well with dementia – it was noted that a conference is taking place 7 December 2016 in Edinburgh. Event organised by Upstream who are working with people with dementia across Scotland to discover and share their experiences of travel.</p>	AM AM
10.0	<p>Next Meeting</p> <p>10.1 Tuesday 24 January 2017 – 10am – Venue TBC</p>	ALL TO NOTE