

## Moray Alcohol and Drug Partnership

### RECORD OF MEETING

<b>TASK GROUP NAME:</b>	<b>MADP Partnership</b>																
<b>CHAIRPERSON:</b>	<b>Jane Mackie – Head of Community Care</b>																
<b>DATE OF MEETING:</b>	25 July 2016																
<b>LOCATION:</b>	Spynie Hosptial, Duffus Road, Elgin																
<b>APOLOGIES:</b>	<table border="0"> <tr> <td>Karen Millar</td> <td>Employer Adviser – DWP</td> </tr> <tr> <td>Paul Johnson</td> <td>MADP Lead Officer</td> </tr> <tr> <td>Kate Stephen</td> <td>Superintendent – Police Scotland</td> </tr> <tr> <td>Alan Weaver</td> <td>Employment Support Services (TMC)</td> </tr> <tr> <td>Fabio Villani</td> <td>TSi Moray</td> </tr> </table>	Karen Millar	Employer Adviser – DWP	Paul Johnson	MADP Lead Officer	Kate Stephen	Superintendent – Police Scotland	Alan Weaver	Employment Support Services (TMC)	Fabio Villani	TSi Moray						
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<b>MINUTES:</b>	Louise McKenzie      MADP Support Team Administrator																

<b>AGENDA ITEM/TOPIC</b>	<b>ACTION POINT</b>	<b>ACTION BY</b>
<b>1. Welcome and Apologies</b>	Jane welcomed everyone to the meeting. Apologies were noted as above.	
<b>2. Previous Minutes</b>	<p>The minutes were read and a short discussion took place regarding item 5 – Review of Workforce Development Sub-group membership. Joyce confirmed that Paul has completed the draft constitution and this was sent out to members of the group. No nominations have been received as yet. The following actions were agreed:</p> <ul style="list-style-type: none"> <li>• Louise will send out a reminder asking for nominations for the Workforce Development Sub-group.</li> <li>• In the meantime Louise will arrange an initial meeting inviting</li> </ul>	<p><b>LMcK</b></p> <p><b>LMcK</b></p>

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	people appropriate to attend Workforce Development Sub-group from different services.	
3. Matters Arising	There were no matters arising.	
4. ADP Funding 2016/2017 Allocation Letter	<p>Paul sent a good and balanced letter to the Scottish Government in response to the 2016/17 allocation letter explaining that savings have been made through NHS Grampian and we have managed to retain services this year.</p> <p>The situation for 2017/18 budget is still not clear and that the reduction next year could be less than anticipated but there has been no clarity as yet.</p> <p>For the next meeting Jane requested that we take anything which we feel we can't do because of restraints and look at what we could do.</p>	All
5. Feedback from Sub-groups	<p><b><u>Management, Performance, Finance &amp; Commissioning Sub-group</u></b> Tracey advised the group that the Management/Performance and Finance/Commissioning Sub-groups have now been merged and the next meeting is on 25 August. This meeting will take in and discuss the 2016/17 funding allocation letter and compliance with DAISy, (National Reporting System being implemented).</p> <p>Jane Mackie requested that DAISy be put on the agenda for discussion at the next meeting.</p> <p><b><u>Workforce Development Sub-group</u></b> This was discussed and covered in item 2. Please see above.</p> <p><b><u>Children and Young People Sub-group</u></b> Susan gave an update to the group informing that a Foetal Alcohol Awareness Day was taking place in September and Dr Jonathan Sherton will be a keynote speaker and will also facilitate a workshop in the afternoon. There will also be input from Lesley Wills, Social Worker, Pregnancy and Early Years.</p> <p>Tracey's team have completed a Children and Young People Substance Misuse Workforce Development Report which is very useful and has highlighted the need for baseline knowledge to be refreshed. A short term working group has been established to address areas identified.</p> <p>Colleagues from University of Aberdeen have also completed a literature review which gives confidence of what we need to do.</p> <p>There is a Children's Service inspection taking place in August.</p>	LMcK
6. AOCB	<p><b><u>Harm Reduction Alcohol Related Deaths</u></b> How do we define the number of alcohol related deaths?</p>	

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	<p>Ali said it is difficult to define the cause of death from alcohol. It is different with drugs.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Tracey to link in with colleagues at Intelligence Health to ask if/how information regarding alcohol related deaths are collected.</li> <li>• Ali will speak to Dr Bruce Davidson and ask him what he thinks defines an alcohol related death.</li> <li>• If everyone can have a think about what they feel constitutes an alcohol related death and we will discuss at the next meeting.</li> </ul> <p><b><u>Annual Report</u></b> Paul is now working on the Annual Report which is due to the Scottish Government by 12 September.</p> <p><b><u>Employment Support Services</u></b> Nikki Grant, Employment Support Services who came in the absence of Alan Weaver talked briefly about how the service is linking in with Arrows to help and support people with alcohol and drug issues to prepare for and help find work by building their confidence and helping to update their skills.</p> <p>Nikki advised that they are trying different approaches such as going to Arrows to see people every Thursday as some people are uncomfortable going to the Annexe.</p> <p><b><u>Lorna Creswell – Shetland</u></b> Lorna spent a few days in Shetland meeting people with learning disabilities. She also met a few people who have come through alcohol and drug issues who are now doing volunteer work.</p>	<p><b>TG</b></p> <p><b>AW</b></p> <p><b>All</b></p>
<p><b>7. Date of Next Meeting</b></p>	<p>The next MADP Partnership meeting is scheduled for <b>Monday 22 August 10:00am-11:30am in meeting room 1, Spynie Hospital.</b></p>	